



INVITES APPLICATIONS FOR

*Striving For Excellence*

# EMERGENCY MEDICAL SERVICES SPECIALIST

POSITION ANNOUNCEMENT #06-130

MONTHLY EQUIVALENT

\$2607-3174

**CONTINUOUS FILING:** Applications will be accepted on a continuous flow basis and is subject to close at anytime.

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## THE DEPARTMENT

Public Health

## THE POSITION

The Emergency Medical Services Specialist performs a variety of para-professional activities in the EMS Program, including: investigation of complaints regarding EMS Program; monitor performance of pre-hospital providers, assists the EMS Coordinator in the overall EMS Program; monitors service provider performance for compliance with conditions of contract; performs sample checks of dispatch and record keeping operations; may accompany ambulance units in the field to conduct on-site review of emergency medical staff and services; may provide lead direction to other paraprofessional workers; provides training on basic life support; oversees specified training programs and personnel certification; and performs other related work as required.

Essential functions of the Emergency Medical Services Specialist include the ability to operate a personal computer and other office equipment; communicate effectively with others in person and over the telephone; evaluate compliance data; interpret directions, procedures and regulations, and develop appropriate responses; perform job duties under stressful conditions; respond appropriately to situations; make presentations and maintain confidential information in accordance with legal standards.

## MINIMUM EMPLOYMENT QUALIFICATIONS

**Experience:** Two (2) years as a certified Emergency Medical Technician with experience performing paraprofessional medical duties in a hospital, ambulance service, fire service, or health care facility.

**Licenses:** Possession of a California Emergency Medical Technician certificate, or state license/certificate with reciprocal status; Possession of a valid California Driver's License at the time of appointment.

**MERCED COUNTY IS A DRUG FREE WORKPLACE**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER  
MINORITIES, WOMEN AND DISABLED ENCOURAGED TO APPLY  
CALIFORNIA RELAY SERVICES (1-800-735-2929) IS AVAILABLE FOR THE HEARING IMPAIRED**  
Any questions regarding the Recruitment and Selection Process may be directed to  
Merced County Human Resources (209) 385-7682

# EMERGENCY MEDICAL SERVICES SPECIALIST

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**Benefits:** Merced County employment benefits include: vacation, sick leave, 13 holidays per year including one personal holiday; medical, dental, vision and life insurance, Social Security integrated with the 1937 Retirement Act (3% @ 60 / 3% @ 50 for Safety Positions); deferred compensation, and a management benefit package for specific positions.

**Veteran's Preference Points:**

Eligible veterans will be allowed to apply for an additional five (5) points to be added to any final passing score on examinations which provide entrance to county service. For more information please contact the Human Resources Department. **Current County employees are not eligible for Veteran's Preference Points.**

**Fingerprints:** All permanent personnel shall be fingerprinted.

## **SELECTION PROCESS**

**Continuous filing: Applications will be accepted on a continuous basis.** In order to insure proper evaluation of your minimum employment qualifications, it is suggested you fill out the application completely. Any material, resume, or written statement you think desirable may be included for additional information. If applying online additional material may be faxed, (209) 385-7375, or mailed to our department. Those applicants meeting the minimum qualifications and possessing the most relevant experience as shown on the application will be invited to an oral interview. Final selection for this position will be made by the recruiting Department Head or his/her designee. **Please contact Human Resources at least three (3) working days before a scheduled examination/interview if you require accommodation in the examination/interview process. Medical disability verification may be required prior to accommodation.**

## **TO APPLY**

Applications may be obtained from and submitted to:

**Merced County Human Resources  
Administration Building, Third Floor  
2222 "M" Street, Merced, CA 95340  
(209) 385-7682  
FAX (209) 385-7375**

**OR**

**Merced County Web Site Employment Opportunities: <http://www.co.merced.ca.us>**